

# **ASILI SACCO SOCIETY LTD.**

## **ASILI SACCO BOARD & SUPERVISORY ELECTION POLICY AND GUIDELINES**

### **1.0 Preamble**

Asili SACCO strives to evolve a mature, democratic, member-response and effective leadership culture that harnesses the diverse resourcefulness of its members to secure their best interests.

Pursuant to By law 38 of the Asili SACCO as read together with Section 28 of the Co-operative Societies Act Cap 490 of the Laws of Kenya, Asili SACCO hereby promulgates this Asili SACCO ELECTIONS AND RELATED GUIDELINES to provide its members with clear guidance on (i) How to nominate and/or elect a member into Asili leadership position and (ii) How to seek nomination or be elected.

### **2.0 Eligibility for Election**

No Asili SACCO member shall be eligible for election into Asili Sacco Board or Supervisory Committee (As per the Co-operative Societies Act and Asili SACCO By-laws) if she/he

- a)
  - i) Is not an elected delegate from Nairobi County
  - ii) Has deposit of less than Ksh.500,000/=.
  - iii) Has not been a member of the Sacco Society for at least one year prior to the Annual Delegates Meeting
  - iv) Has been adversely named by the Commissioner or his/her representative in an inquiry report endorsed by an Annual or Special Delegates Meeting for mismanagement or corrupt practices whilst still a member of the Board of a co-operative society or union in the last ten years, or named in any other national inquiries where he/she has been shown to be engaging in dishonest activities.
  - v) Has been adversely named by the Authority in an inspection report for mismanagement or corrupt practices while still a member of the board of a society.
  - vi) Has been charged of any offence involving dishonesty, a crime involving fraud, perjury or breach of contract of a licensed financial institution.
  - vii) Has been convicted of any offence involving dishonesty or is imprisoned for three months or more with a crime involving fraud, perjury or breach of contract of a licensed financial institution.

- viii) Is delinquent on loans with the Society for more than 60 days within 2 years prior to elections;
  - ix) Shall not have attained a minimum of “O” Level Certificate of Education or equivalent;
  - x) Is un-discharged bankrupt;
  - xi) Is under 18 years of age;
  - xii) Is of unsound mind;
  - xiii) Is a Board member of another existing Sacco society licensed under the Act;
  - xiv) Is an official of or holds a political office at any level
  - xv) Does not conform to minimum qualification standards in accordance to the applicable law.
  - xvi) Has been removed from public office on disciplinary action.
- b) An elected Board member shall be required to execute fit and proper test as provided in the regulations.
- c) The elected officials shall comply with the Board Charter.

### **3.0 - Nomination process**

- 3.1 All members seeking nomination for election shall fill in Asili Sacco Nominating Form and get a witness of who is an active member of Asili Sacco to sign the Nomination Form
- 3.2 Duly filled Nomination Forms shall be sent to the email or hand delivered to the Sacco office by 30<sup>th</sup> November, 2018.
- 3.3 Nomination Forms sent via email will be acknowledge via the same email within 24 hours of receipt. Forms hand delivered to the SACCO office shall be forwarded with a copy whereupon receipt will be acknowledged by way of a signature and the Sacco’s official stamp.
- 3.4 Upon receipt and review of the Nomination Forms, the Nominating Committee may invite successful applicants to appear before it within 3 days of closure date for receiving of nominations. Applicants for nomination appearing before the Committee shall be required to bring along their original academic certificates.

3.5 Unsuccessful applicants shall be notified immediately but not later than 7 days of the date of closure of receiving of nominations, giving reasons why they did not qualify.

3.6 Names of the ultimate successful nominees will be circulated to the members on the Asili Website and text.

3.7 The final successful candidates shall be issued with a Nomination Certificate, duly signed by the Chairman or the Nominating Committee.

#### **4.0 Breach of the Policy**

Any person who is in breach of this Election Policy and the Asili Sacco Electoral Code shall be disqualified from election as per Asili Sacco By-laws. Delegates at the ADM who notice any breach of the electoral code before or during the ADM should notify the Returning Officer immediately.

Signed

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Chair

**Nominating Committee**

Signed

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Secretary

**Nominating Committee**